

## Board of Directors (Public)

Item 11

Updated 20 10 15

**action log**

No.	Agenda Item	Action	By Whom	Progress	Board review	Note
<b>October 2015</b>						
1	3.1 Nurse Agency Staffing	People Committee to focus assurance work on workforce profile and impact / delivery of workforce-related improvement schemes	MJo / DH		Nov 15 and ongoing	Report via People Committee BAF Key Issues reports
2		Include performance measures to track trajectory on agency spend in Board dashboard	MJa		Nov 15	
3	4.2 CEO's Report	Follow up on Board Strategy Day and Strategic Options Appraisal ToRs	JT / DH		Nov 15	
4	5.3 Finance Report	Provide granular analysis of actions (with timeframes and accountabilities) to mitigate budget deficit and re-cast forecast outturn / scenario analysis	DJ		Immediate - Formal review Nov 15	Future reports to also include reconciliation of outsourced activity
5	5.4 Q2 Monitoring Return	Include further narrative signalling future risks, including impact of tariff	DJ / JT		n/a	Monitor submission required by 30.10.15
<b>July 2015</b>						
6	3.3 Patient survey action plan	Quality Committee to review target for 'Home for Lunch' and evaluate impact of discharge lounge (including patient and staff experience)	SP		Nov 15	Report on progress via BAF key issues
<b>May 2015</b>						
7	6.1 External auditor's Report	Strengthen assurances on going concern for 16/17 planning round	DJ		March 16	
<b>April 2015</b>						

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12	Finance Report for period ended 31.3.15	Implement plan to improve management of debtors	DJ		ongoing	Impact will be evidenced in future finance reports
<b>March 2015</b>						
8	4.6 Cardiology 5 year plan	Develop Clinical Strategy (Surgical and Respiratory Plans) for review by BoD by Summer 2015	DH	Timeframe reviewed to allow establishment of new Divisional teams	16 Feb 2016	BoD has invited Divisional Triumvirate Teams and Clinical Leads to attend BoD strategy day 16.2.16
<b>November 2014</b>						
9	7.4 Multi Drug Resistant Organisms	Long term strategy for managing multi drug resistant organisms to be developed	RAP	Outline plan to Quality Committee July 2015 – develop into business case to inform 16/17 Planning round	Nov15	